

PRE-MATCH

- Brief
 - Verify players, etc.
 - Number of sets and tie-breaks,
 - ball # and quantity, new balls (if applicable)
 - *"You will be calling your own lines, no matter how obvious the call is."*
 - *"Your calls should be immediate, visual and verbal"*
 - *"I will only overrule clear mistakes."*
 - Warm-up time (i.e. *"5 minutes"*, *"10 minutes"*)
 - *"Any questions?"*
 - Coin toss
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- For second round+ matches, mention: *"balls, number, all other conditions are the same, any questions?"*

INTRODUCTION

- Warm up countdown:
 - *"Three minutes"* – three (3) minutes until warm-up ends
 - *"Two minutes"* – two minutes until warm-up ends
 - *"One minute"* – one minute until warm-up ends
 - After the 30-40 seconds remaining, say:
 - *"This is a _____ round match, best of three tie-break sets. To the left of the chair from CITY, STATE, _____. To the right of the chair from CITY, STATE, _____. _____ won the toss and chose/elected to _____."*
 - *"This is a _____ match. This match will consist of two tie-break sets with no-ad scoring. At one set all, a ten-point match tiebreak will be played to decide the match."*
 - *"Time"* – end of warm-up, direct balls to server's end of the court
 - *"First set, _____ to serve, play"* – immediately prior to server preparing to serve. This goes for the sets following too.

SCORING

- *"15-Love", "Love-15", "30-Love", "40-Love", "15 all", "30 all", "Deuce" (never 40-all)*
 - *"Advantage _____"*
 - Order of service in doubles: *"Advantage server's name"*
 - Order of receiving in doubles: *"Advantage receiver's name"*
 - If No-Ad scoring is used, the announcement after deuce is:
 - *"Deuce. Deciding point; receiver's choice."*
 - Game
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Keep these sheets and add to them as a reference.

- At the end of the game or set the Chair, in addition to **“Game”**, the Chair should announce the score in games and conformity with the following examples:
 - **“Game Smith, Smith leads 4 games to 2, first set”** or
 - **“Game Smith, 3 games all, first set”** or
 - **“Game and second set Smith, 7 games to 5, one set all...final set”**
 - Fan Friendly announcements also include when announcing the set score:
 - **“Game Smith. Smith leads 3 games to 1, first set/second set/final set.”**
 - When in the second set, announce the winner of the first set on the odd game changeover:
 - **“Game Smith. Smith leads 3 games to 2, second set and 1 set to love (or 1st set, Jones).”**
 - At the beginning of each set the Chair may announce:
 - **“Second set, Smith to serve”**
 - When a set reaches the tie-break, announce:
 - **“Game _____, 6 games all. 1st/2nd set tie-break”**
 - During the tie-break, the score is announced by first giving the score and then the name of the player who is leading:
 - **“1-0 (zero) Jones”** or **“Jones/Smith 1-0”**
 - **“1-all”**
 - **“2-1 Smith”**
 - Use **“zero”** rather than **“love”** in the tie-break. At the conclusion of the tie-break, announce:
 - **“Game and 1st/2nd set, 7 games to 6”**
- Announcement made before the final set/match tiebreak
 - When a match has split sets and the winner of the 2nd set has been announced, make this announcement:
 - **“Ladies and gentlemen, the final set will be played following the 10-minute rest period.”**
 - Before the start of a match tie-break, announce:
 - **“Ladies and gentlemen, following the 3-minute set break, a 10 point match tiebreak will be played to decide the match.”**
 - At the conclusion of the match, announce the winner:
 - **“Game, set and match Smith, 2 sets to love/one, 6-4, 7-6”**
 - In each set, call the first number of games won by the winner of the match
 - If a match tiebreak was used, announce:
 - **“Game, set and match, Smith, 2 sets to one, 6-4, 5-7, 1-0 (love).”**

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OVERRULE

- *“Correction, the ball was good (or give the correct score).”*

CODE VIOLATION (C.O.R.N.)

- C=*“code violation”*
- O=offense *“Racquet abuse”*
- R=result *“Point penalty-Game penalty”*
- N=name *“Smith”*

- “A-I-R” - A=action, I=intent, R=result

MEDICAL TIME OUT - MTO (see attached sheet with scenarios and verbiage)

- If the player is unable to continue, make this announcement:
 - *“Ladies and Gentlemen, Smith is unable to continue due to illness/injury. Announce the score: Jones wins. 7-5, 3-4, retirement.”*

SUSPENSION/RESUMPTION OF PLAY

- Short stoppage (no coaching allowed) – *“Ladies and Gentlemen, Play has been stopped.”*
- Suspension of play (coaching allowed off the court) – *“Ladies and gentlemen, play is suspended.”*
- Use this announcement if a period of time has elapsed or the spectators have changed since the suspension of play:
 - *“Ladies and gentlemen this is the continuation of a suspended _____ round best of three tie-break set match. To the right of the chair from _____, name. To the left of the chair from (city, state) _____ name.*
 - *“_____ leads 4-1, in the second set, first set to _____”*
 - *“_____ is serving at game score”*
 - *“time”*
 - *“_____ to serve”*
 - *“play”*

CALLS

- *“Wait, please”* – to hold or pause play
- *“Let, Replay the point (announce the game score again)”* – due to an interruption of play
- *“Not Up”* – if a player fails to hit a ball in play on the first bounce
- Permanent fixture – *“out”* vs. *“touch”*
 - *“Touch”* – if a player or attire of the player touches the net while the ball is still in play; also sometimes applicable in doubles if a player makes contact with a ball in play.
 - *“Out”* – if a return hits the ground, a permanent fixture or other object outside the proper court.
- *“Net”* – if a serve hits the top of the net and goes over the net
- *“Through”* – if a ball goes through the net
- *“Foul shot”* – if a ball is struck before it crosses the net, an illegal carry, double-hit
- *“Invasion”* – if the player or the player’s equipment crosses into theory opponent’s half of the court.

COACHING

- Coaching identification (not necessarily an announcement but needs to be properly identified)
 - FAC, p. 26: “Is considered communication, advice or instruction of any kind and by any means to a player.”
 - If unsure, issue a soft warning – announce only to the player and the person coaching
 - If sure-Code violation

MISCELLANEOUS ANNOUNCEMENTS

- *“Quiet please, thank you”*
- *“Please be seated, players are ready to play. Thank you”*
- *“Seats quickly please”*
- *“As a courtesy to both players...”*
- *“That’s not the way I saw it.”*
- *“We can talk, but not like that.”*

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