



New Official's Information packet

Materials available to review and print at

CTUA website – www.e-ctua.com

How to become a tennis official in Colorado – Mentoring Materials

- 1. Mentoring Program Goals and Instructions**
- 2. Roving Checklist**
- 3. Duties of Roving Officials**
- 4. Summary of Roving Umpire Procedures**
- 5. Procedure for Junior 3 minute Rest Period**
- 6. Training Scenarios**
- 7. USTA Officials Work Record Procedures (NUCULA)**
- 8. Entering A Manual Work Record (NUCULA)**
- 9. Coin Toss Verbiage**
- 10. Lateness for Match (Desk Signage)**
- 11. Point Penalty System (PPS) (Desk Signage)**
- 12. Code Violation Reporting Form**
- 13. Weather Delays Form**
- 14. CTUA Incident Report**